

An die
Präsidentin des Schleswig-Holsteinischen
Oberlandesgerichts
Referendarabteilung
Gottorfstr. 2
24837 Schleswig

über

Staatskanzlei des Landes Schleswig Holstein
Referat StK 44
Nachwuchskräfte allgemeine Verwaltung, ressortübergreifende Ausbildung
-StK 445-
Düsternbrooker Weg 92
24105 Kiel

Kiel, the _____

I accept the following request for a transfer pursuant to § 30 Sec. 3 JAVO.

Signature State Chancellery Department StK 44

Request for Transfer

Training in the **Administration Stage**

Pursuant to § 32 Sec. 2 No. 3 in connection with § 30 Sec. 3 JAVO.

Name, First Name

Place, Date

Street, No.

Phone Number

Zip- Code, City

I request to be transferred to

(Name of the authority/ the Court, Instructor, Street, ZIP-Code, City)

for my training in the Administrative Stage pursuant to § 32 Sec. 2 No. 3 JAVO in accordance with the following Confirmation of a Traineeship Position.

I declare that I will **not** be granted any additional remuneration by my training institution in the course of my training in the aforementioned training Stage in the period between _____ and _____.

If possible, I would like to participate in the working group pursuant to § 34 Sec. 2 No. 3 JAVO, taking place in

- Kiel
- Schleswig
- Lübeck.

Permission for the training as a guest of the competent Higher Regional Court is attached.
(Necessary in case of completion of the Administration Stage at a Court or an authority of a different federal state)

Note:

The form is to be directed at the President of the Higher Regional Court Schleswig through the State Chancellery of the state of Schleswig-Holstein (address see page 1).

The official assignment by the Higher Regional Court will be executed approximately 6 weeks prior to the commencement of the Stage.

Signature

Confirmation of a Traineeship Position

Exact Address of the Training Institution & Tel.

Place, Date

I am/ we are willing to train the Trainee lawyer in the Administrative Stage pursuant to § 32 Sec. 2 No. 3 JAVO between _____ and _____ in accordance with the request.

Signature

Place, Date